DEPARTMENT OF PSYCHOLOGY
ADVISING SYLLABUS
Office: Johnson Tower 221

Advisor (A-H): Chioma Heim
Email: chioma.a.heim@wsu.edu
Monday—Friday
(9AM - 4PM)
Walk-In Hours
Friday
(1PM - 4PM)

Advisor (T-Z): Cassandra Hernandez
Email: cjhernandez@wsu.edu
Monday—Friday
(9AM - 4PM)
Walk-In Hours
Tuesday & Thursday
(10AM - 12PM)

Advisor (I-S): Selam Yadetta
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Monday—Friday
(9AM - 4PM)
Walk-In Hours
Wednesday
(9AM - 1PM & 2PM - 4PM)

Academic Advising Description/Definition:
Academic advising is a collaborative educational process whereby students and their advisors are partners in meeting the essential learning outcomes, ensuring student academic success, and outlining the steps for achievement of the students personal, academic and career goals. This advisor/student partnership requires participation and involvement of both the advisor and the student as it is built over the student’s entire educational experience at WSU.

Advisee Responsibilities—What Is Expected of You

- Schedule regular appointments with your advisor
- Come prepared to each appointment with questions and materials for discussion
- Keep a personal record of your progress toward meeting your goals
- Complete all recommendations from your advisor
- Become knowledgeable about college programs, policies and procedures
- Accept responsibility for decisions made that impact degree completion

Advisor Responsibilities—What Is Expected of Advisors

- Understand and effectively communicate the curriculum, graduation requirements, and university policies and procedures
- Encourage and guide students as they define and develop realistic goals
- Be accessible for meeting with advisees via office hours
- Assist students in gaining decision making skills and in assuming responsibility for their educational plans and achievements
- Maintain confidentiality in accordance with FERPA guidelines